



FINANCIAL AGREEMENT

I understand that sessions must be purchased *in advance* of my meeting with Andrea Withers (Andrea) on her website (<http://www.tranquilmindsllc.com>). I also recognize that, if I purchase a package, there is a discount based upon the number of sessions purchased. I understand that I may also purchase sessions for others and then have them contact Andrea regarding any physical or mental health issues that may need to be addressed. I recognize that they can find the required forms to fill out on Andrea's website. I understand that many forms of payments are available on the scheduling page for convenience sake. ***I also acknowledge that any sessions purchased must be used within 1 year of the purchase date.***

If Andrea and I are near the end of a session, and I would like to continue longer than the time I paid for, and if Andrea does not have another commitment, I can continue the session for a longer period of time at a prorated amount equal to the plan I purchased, due at the end of the session.

Once an appointment has been scheduled, I understand that I will be expected to pay for it unless I provide Andrea Withers with twenty-four-hours' advance notice of cancellation. If I am late, I understand that we will still end our session on time and not run over into the next person's session. If I miss a session without canceling or cancel with less than twenty-four-hours' notice, I understand that I must still pay for that session unless we both agree that I was unable to attend due to circumstances beyond my control. If we do not both come to that agreement, I understand that I will not be refunded for that missed session. I recognize that the purchase prices for each type of session package are listed on Andrea's Acuity scheduling link. I understand that I can transfer unused sessions to someone else if I choose to do so.

I also agree to pay for the entire session if I am (or anyone with me is) under the influence of any mood-altering drugs during our scheduled session, even if the session is cut short due to that event.

My signature below indicates that I have read the financial information in the document above, understand it fully, have discussed any question or matters of concern with Andrea Withers, and agree to abide by its terms during our professional relationship.

Print Name: _____ Date: _____

Signature: _____